**MorphoTrust New Payment options**

MorphoTrust, the fingerprint vendor for the Department is undergoing a system change across the entire state. All fingerprinting locations will be having new equipment installed over the next several weeks and this new system has required some changes to the previous format. Previously, when registering an applicant for fingerprints online, an employer or applicant could pay the fee online with a credit card. This is no longer available with the new system. The new system will provide onsite credit card payment abilities. Money orders and company checks will also be accepted. (No personal checks).

Due to this change the following is also available to companies that were using the online E-Pay.

The new platform (UEP) is payment at time of service only. By jettisoning E-Pay we get on-site credit card payments which is very convenient for the majority of our customers. There still is a way to use company credit cards though. It is our NCAC Coupon Code service and it uses a company credit card to back the purchase of individual coupon codes that are redeemed at the site. So the employer purchases a batch of codes and hands them out to the employees to use as payment at their appointment. The company credit card is only charged when a coupon is redeemed.

You can download an application package here: [http://www.l1enrollment.com/state/forms/tx/560d8bc98a7fc.pdf](http://www.l1enrollment.com/state/forms/tx/560d8bc98a7fc.pdf)

Not all locations are up and running with the new platform but it is expected that all locations will be updated by the end of November 2015.

If you have any questions please contact the help desk at [helpline@assisttexas.org](mailto:helpline@assisttexas.org)

**PSB- New Registration Rules and Procedure's**

**HB4030 and New Fingerprint Information**

As many of you know HB 4030 went into effect September 1, 2015. This new
legislation (shown below) effects those applying for a registration or endorsement under the Private Security Act. The following is the interpretation of this new law and how the department will be enforcing it.

An applicant for a registration or endorsement must submit their fingerprints electronically through the manner required by the Department. In this case, MorphoTrust. Once the fingerprints have been submitted, the 48 hour waiting period begins. During this 48 hour period the employer is to submit a substantially complete application. Including all required documentation to process the registration or endorsement. After the 48th hour (2 business days), if notification has not been received from the Department of any disqualification of the applicant, the employer is to perform a crime records search conducted through the Department's publically accessible website and a sex offenders search to ensure there is no disqualifying evidence and no requirement to be registered as a sex offender. Once this information is verified and placed in the applicants file then the applicant can begin performing the duties of employment for which the registration or endorsement is required, except for commissioned security officers. If the registration is for a commissioned security officer this applicant can only perform noncommissioned work until the registration showing licensure as a commissioned officer is received.

If you have any questions please contact the help desk at helpline@assisttexas.org

SECTION 1. Section 1702.230, Occupations Code, is amended by amending Subsection (a) and adding Subsections (d), (e), and (f) to read as follows:

(a) An application for registration or endorsement must be verified and include:

(1) the applicant's full name, residence address, residence telephone number, date and place of birth, and social security number;

(2) a statement that:

(A) lists each name used by the applicant, other than the name by which the applicant is known at the time of application, and an explanation stating each place where each name was used, the date of each use, and a full explanation of the reasons the name was used; or

(B) states that the applicant has never used a
name other than the name by which the applicant is known at the time of application;

(3) the name and address of the applicant's employer and, if applicable, the applicant's consulting firm;

(4) the date the employment commenced;

(5) a letter from the license holder requesting that the applicant be registered or endorsed;

(6) the title of the position occupied by the applicant and a description of the applicant's duties; [and]

(7) the required fees, including the criminal history check fee established under Section 1702.282;

(8) fingerprints of the applicant provided in the manner prescribed by the board; and

(9) any other information, evidence, statement, or document required by the board.

(d) For purposes of Subsection (a), an application is not considered to be verified until the board has received electronic verification from the department or the Federal Bureau of Investigation, as applicable, that the applicant has submitted the applicant's fingerprints.

(e) The board shall make information available to the public concerning whether an applicant for registration or endorsement has met the requirements under this chapter for performing a service for which the registration or endorsement is required.

(f) If information concerning an applicant is not made available under Subsection (e) before the 48th hour after the time the applicant's fingerprints are submitted in accordance with Subsection (a), the applicant may begin performing the duties of employment for which the registration or endorsement is required, other than duties as a commissioned security officer, if the employer or its agent:

(1) verifies through the department's publicly accessible website that the applicant is:

(A) not disqualified for the registration or
endorsement based on the applicant’s criminal history; and

(B) not required to register as a sex offender
under Chapter 62, Code of Criminal Procedure; and

(2) maintains in the applicant’s employee file a copy
of the search results obtained under Subdivision (1).

SECTION 2. Section 1702.230(a), Occupations Code, as
amended by this Act, applies only to an application for
registration or endorsement that is submitted to the Texas
Private
Security Board on or after the effective date of this Act. An
application submitted before the effective date of this Act is
governed by the law in effect on the date the application was
submitted, and the former law is continued in effect for that
purpose.

SECTION 3. This Act takes effect September 1, 2015.

Contact: Susan Griswold, ASSIST--PSB Liaison
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